

DECISION REVIEW OFFICE

**You have the right to
request a review of a
WorkSafeNB decision**





Ready to review

We know the decisions we make affect people's lives so we do our best to make sure every decision is fair and considers all the facts. Even so, there may be a time when you disagree with a WorkSafeNB decision*, and an objective review can be helpful.

The Decision Review Office (DRO) operates independently of WorkSafeNB's case management and adjudication services team. Guided by impartiality, members are trained in administrative justice. They are committed to reviewing your decision to determine that it was made consistent with legislation, policy, and the merits of the case.

DRO members are trained in administrative justice and guided by impartiality.

* The DRO does not review decisions made under the *Occupational Health and Safety Act*.



A timely response

To help ensure timeliness, you must request a DRO review **within 90 days** of WorkSafeNB's original decision.

Once the DRO has carefully reviewed the decision, we'll share the findings with you in a written letter.

If you disagree with the DRO's decision, you may then appeal to the Workers' Compensation Appeals Tribunal (WCAT). You have one year from the DRO's decision date to file an appeal with the WCAT.

All requests for review must be received within 90 days of the original decision.



What to expect

The DRO's review will have one of four possible outcomes:

- Confirm the original decision
- Revoke the original decision
- Vary the original decision
- Suspend the original decision (return it to the original decision-maker for another look – for example, when new evidence is presented)

The decision review specialist's decision is WorkSafeNB's final decision.

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Part of the appeals process

The DRO review is an important step in the appeals process. You must request and receive a DRO review before filing an appeal with the WCAT.

To request a review: Complete the Decision Review form (available at worksafenb.ca) and forward it to the DRO.

DECISION REVIEW OFFICE

WorkSafeNB, 1 Portland Street
P.O. Box 160, Saint John, NB E2L 3X9
decisions@ws-ts.nb.ca
1 800 999-9775
Fax: 506 642-0720

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