

SAFETY TALK

[electrical safety]

The majority of us use electricity every day on the job. This kind of familiarity can create a false sense of security. It's important to remember that electricity is always a potential source of danger.

The basic rule is simple: consider all electrical wires and equipment to be live until they are tested and proven otherwise.

When we consider electrical hazards on the job, we should watch:

- Tools
- Cords
- Panels

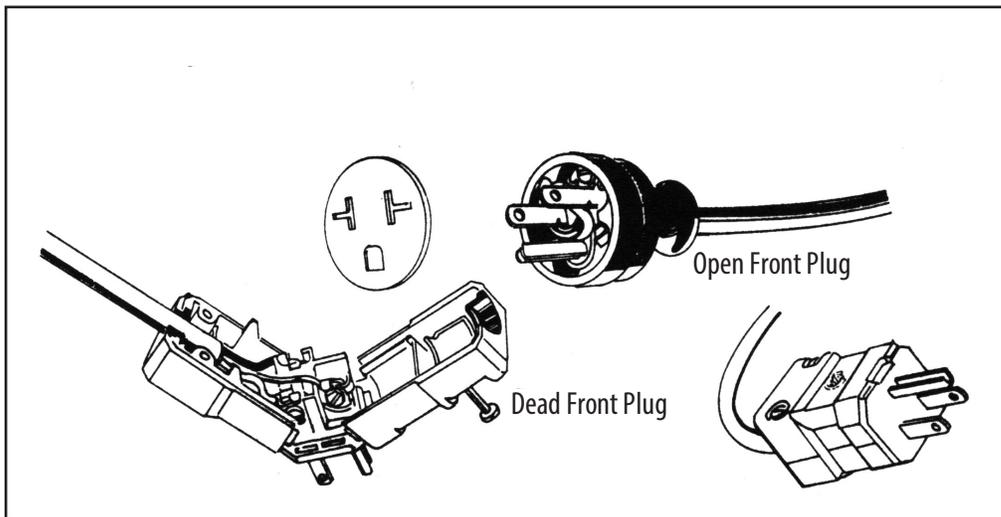
Tools

- Only use tools that are properly grounded or double-insulated.
- Make sure the casings of double-insulated tools are not cracked or broken.
- Always use a ground fault circuit interrupter (GFCI) when using portable electric tools outdoors or in damp or wet locations. GFCIs detect current that may be leaking to the ground from a tool or cord, and they shut off power before injury or damage can happen.
- Any shock or tingle, no matter how slight, means that the tool or equipment should be checked and repaired.
- Never bypass broken switches on tools or equipment by plugging and unplugging the cord. Shutting off power will take too long in an emergency.
- Before drilling, nailing, cutting or sawing into walls, ceilings, and floors, check for electrical wires or equipment.

Cords

- Make sure that tool cords, extension cords and plugs are in good condition.
- Never cut off, bend back or cheat the ground pin on three-prong plugs.
- Make sure the extension cords are the right gauge for the job to prevent overheating, voltage drops and tool burnout.
- Check extension cords and outlets with a circuit-tester before use.

- Use cords fitted with dead front plugs. These present less risk of shock and short-circuit than open front plugs.



- Don't use cords that are defective or that have been improperly repaired.
- Don't wire cords into outlets. Disconnecting takes too long in an emergency.
- Protect cords from traffic, such as vehicles and pedestrians. For example, a cart that is pushed over a cord repeatedly can weaken the cord, making it dangerous. Also, pedestrians can trip over cords, leaving them halfway unplugged, which is also hazardous.

Panels

- Temporary panel boards must be securely mounted, protected from weather and water, easily accessible to workers and kept clear of obstructions.
- Use only fuses or breakers of the recommended amperage. For example, if the electrical system is rated for 30 amps, don't use a fuse or breaker that's higher than 30 amps.
- Follow established procedures when locking out panels.

In New Brunswick, the law regarding electrical safety and lock out can be found in *General Regulation 91-191* under the *Occupational Health and Safety Act*, sections 83-84, 239-240, 270, 284 and 286-287.6.

Attendance Sheet

Department and Division		
Meeting location		Name/Title of employee conducting meeting
Date (yyyy-mm-dd)	Time	Shift
Number in team/department		Number attending

Other safety issues or suggestions made by employees

Record of those attending

Name (please print)	Signature
1.	
2.	
3.	
4.	
5.	
6.	
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10.	
11.	
12.	
13.	
14.	
15.	

Follow-up actions/remarks

Signature	Date
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