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June 11, 2010

"The Employer"

The Chief Compliance Officer is writing in response to a request from the employer dated June 2, 2010 in which the employer applied for recognition as a first aid training agency that meets the requirements of the *Occupational Health & Safety Act*, Regulation 2004-130 First Aid, and Schedule B Workplace Standard First Aid Course. The federal recognition from HRSDC has been issued and is valid for a five-year period to May 28, 2015.

The employer has also provided copies of the following:

- A sample of the Workplace First Aid Test given to students.
- First Aid Quick Guide and CPR & AED CD; and
- Copies of the First Aid Course certificate.

Based on the information the employer has provided and with the authority provided to the Chief Compliance Officer by Section 8 (3)(c) of Regulation 2004-130 First Aid, approval is granted to the employer to provide first aid training (*Workplace Standard First Aid Course*) with the following conditions:

1. The employer maintains Human Resources and Skills Development Canada (HRSDC) recognition as a first aid provider;
2. That the employer advise the Chief Compliance Office immediately of any changes to the employer's Federal (HRSDC) recognition status including renewals once they have been applied for and received, and;
3. The employer complies with Sections 8 (4), 8 (5) and 8 (6) of the First Aid Regulation.

Yours truly,

Chief Compliance Officer

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